

HUSTISFORD SCHOOL DISTRICT  
Regular Board of Education Meeting Minutes  
March 20, 2023

I. Call to order

The Meeting was called to order by Board President John Bohonek at 6:30 P.M.

II. Roll call of members

Board members signed the attendance roster at the start of the meeting. Members present: John Bohonek, Tracy Malterer, David Strysick, Brian Thimm, Kevin Muche, Steve Weinheimer and Lisa Bosse.

III. Verification of public notice: Heather Cramer, superintendent of schools, verified that the meeting was noticed to the public appropriately as required by S. 19.84 (1), (2), (3), & (4) Wis. Stats.

IV. Public Forum Citizen input is vital to the improvement of our School District. Most times your remarks may be listened to without comment from the board members or superintendent. This does not mean they are heard with any less intensity or concern. The Board retains the option of limiting public comments to three (3) minutes. Where appropriate district staff will investigate your comments and report back to you and the school board. We thank you for taking the time to address the Board of Education.

The topics brought before the board related to the referendum question that will be on the April 4, 2023 election ballot. There were concerns and questions about tax impacts, did the yes committee submit proper paperwork to the school board clerk, enrollment, this is a retirement community, district maintenance programs and getting local quotes. Others want to see the community to continue to grow. The school has great teachers and small class sizes. We need secure entrances to keep students and staff safe. The community needs new housing which will bring in new students and build our current industry with new jobs. These topics were brought to the board by seven citizens during the public comment section of the board meeting.

V. Consent Agenda

The purpose of the Consent Agenda is to provide a mechanism where the Board can dispose of routine matters that must by law come before the body.

- A. Approval of Minutes of the Regular Board Meeting – February 20, 2023
- B. Approval of Minutes of March 2023 Committee Meetings
- C. Approval of Financial Business: Approval of Bills (#43175-43208) Funds 10, 27, 38, 41, 50, 80
- D. Approval of Student Activity Accounts
- E. Approval of Resignation of HS Technical Education Teacher

A motion was made Lisa Bosse and seconded by Kevin Muche to approve the Consent Agenda as presented.

Motion passed 7-0 by roll call vote.

VI. Regular Agenda

A motion was made by Steve Weinheimer and seconded by Lisa Bosse to approve the Regular Agenda as presented.

Motion passed by voice vote 7-0.

VII. Reports

A. Citizen of the Month

Jordy Schraufnagel and Owen Pieper were recognized as the Citizen of the Month for John Hustis Elementary.

Nevaeh Beyer and Jacob Schlehlein were recognized as the Citizen of the Month for the Junior High School.

Matt Kinczofogel was recognized as the Citizen of the month for Hustisford High School.

## B. Principals' Report

### Mr. Bushey Reported:

- All Juniors completed the ACT.
- 14 students competed in the Academic Bowl at Williams Bay High School on Monday, March 6th. The team finished 8th overall.
- On Wednesday, March 8th, 12 students participated in an AODA sponsored event. The students had fun participating in laser tag.
- On Monday, March 13th, Hustisford hosted the South Division Math Meet. Mason Nicholls finished 2nd in Algebra 2, Maddy Maas finished 3rd in Geometry, and the Geometry team finished 2nd. Husty placed 4th as a team overall. Nine schools competed in the event with around 200 students participating.
- Congratulations to the FFA CDE teams that competed at Platteville on Thursday, March 16th. The dairy team consisted of Tia Hildebrandt, Erin Lenhardt, and Kolton Stark and placed 40th overall. The wildlife team consisted of Casey Grudzinski, Andy Maas, and Logan Bamke and the team took 5th and will be advancing to the state competition in April.
- The District level forensics competition will be held on March 20. The team will travel to Westfield to compete. Competing at district is Ben Lindstrom in Prose, Erin Lenhardt and Kayla Millikin in Poetry, and Autumn Rennhack in Radio Announcing. Students will need to score at least 21 in at least two of the three rounds to advance to state. State competition will be April 22 at Deforest High School.
- The PreACT Secure testing will occur on Tuesday, March 21st for 9th graders and Wednesday, March 22nd for 10th graders.
- The Career fair is scheduled for Wednesday, March 22nd. This year we have 54 businesses attending the event surpassing last year's totals. We have also added additional time to include community members to attend the event from 3:15 - 4:15. This year we sent out 133 invites to companies.
- The Forward exam for grades 6,7,8, and 10 will take place starting March 21st and run through April 24th. This year students will take one exam a day in the subject area environment of the exam.
- Congratulations to Anthony Kluck and Alexis Burback they will be heading to Madison this weekend to compete in the Youth State Wrestling Championships. AJ Kluck took 1st place in the 7th and 8th grade boys division at the Hartford qualifier. This will be AJ's 4th year competing in the state tournament. Alexis Burback took 1st place in the 7th and 8th grade girl's division at the Fort Atkinson state qualifier.
- This week the Jr. / Sr. High will be celebrating music in schools. A week of activities are planned for the students.

### Mrs. Cramer Reported:

- We had our monthly Falcon Assembly on Monday, March 6. Students were excited to win prizes for their classes. They are also excited to win the "Golden Awards" for their classroom. The golden awards recognize exceptional behavior in many areas of the school.
- Spring conferences were canceled due to weather. Teachers at JHE who needed to see a parent have reached out and scheduled the conferences for different times. Unfortunately, it was too challenging to reschedule due to events within the district.
- We had an amazing turn out for Donuts with Grown Ups on March 17. Families and community members came in to share donuts with students and walk the school to look at student art. There were over 200 individuals in attendance.
- We had an amazing turn out for our annual Glow Dance on March 17. The kids all left exhausted and very red in the face! There were over 60 families in attendance! It was a ton of fun and a great time for families to meet each other and get to know one another. I want to thank the JHE staff for their amazing dedication to getting both of these events organized for our families.
- Forward testing will start after spring break and continue throughout the month of April. Testing involved 3<sup>rd</sup> through 5<sup>th</sup> grade.
- This week we are celebrating Music in Our Schools month with dress up days. Students wore their favorite Disney character today, Tuesday is Tie-Dye, Wednesday is Wacky Wednesday, Thursday is Inside Out and Friday is Pajama Day. Shout out to the music department on their great Facebook posts throughout the month to help celebrate Music in our Schools.
- The end of 3<sup>rd</sup> quarter is Friday, March 24.

- Spring break is next week, March 27-March 31. Students and staff will be off!
- Summer school preparation continues. Summer school registration is April 19 from 5-7:30.
- 4K/5K round-up is April 19 from 5-7:30. This is a time for new 4K and 5K families to come to school to get important information and meet our staff.
- There are many upcoming events at JHE. Our calendar is getting full for the spring. Students are getting ready for field trips, field day, a fun run, the science fair, and other events!
- As always....it is a great day to be a Falcon! #HustyProud

C. Athletic Director's Report

**Mr. Falkenthal Reported:**

Both our Girls & Boys Basketball Teams lost their opening round WIAA Div. 5 Basketball Regional games. We ended their season last night with the awards banquet.

Our two Wrestlers, Joe & Addy, who qualified for the WIAA Div. 3 State Tournament, both lost their first match. Ended the Wrestling Team season with their awards banquet last week Tuesday.

**Winter Sports Awards**

**Wrestling;**

Most Improved Wrestler-Kayla Millikin  
 Most Wins in a Season-Joe Beavers  
 Determined Award-Adalyn Raue

**Girls Basketball;**

MVP-Offense, Captain, 1<sup>st</sup> Team All-Conference-Autumn Kuehl  
 MVP-Offense, Captain, 110% Award, 2<sup>nd</sup> Team All-Conference-Tia Hildebrandt  
 MVP-Defense, Captain, 110% Award-Riley Becker  
 Captain-Chellie Hildebrandt  
 Most Improved Player-Madeline Maas

**Boys Basketball;**

Team MVP, Captain, 2<sup>nd</sup> Team All-Conference-Andy Maas  
 Most Improved Player-Austin Peplinski  
 110% Award, Captain-Koalyen Her  
 Defense Award, Captain-Klayton Bischoff  
 Captain-Carter Schreiber

**Spring Sports**

Track/Field began their practices March 6. They have so far been to two Indoor Meets (Oshkosh & Ripon). 11 athletes participating, 7 boys, 4 girls. (note; Tia Hildebrandt took 1<sup>st</sup> at Ripon in the 3200 Run)

Softball began March 13. Total of 12 girls participating, we have 4 girls. They have a planned scrimmage for this Friday at 'home' (Dodgeland).

Both Baseball & Girls Soccer begin practices today. Anticipating 17 boys total for Baseball (13 Husty) and 25 for Girls Soccer, (12 Husty, 13 Dodgeland)

**Football update**

We have hired a new Head Football Coach, Jason Fiacco. We will be interviewing Assistant Coaches in the next weeks.

Myself & Mike (AD Horicon) went up to the WIAA Office (Stevens Point) on March 7 to plead our case to the Board of Control, WIAA Staff, and the Football Task Force, to keep us in the Eastern Suburban Conference (which we are currently in) rather

than move us again to the Capital Conference, with much bigger schools/football programs, for the '24 & '25 seasons. Mike did a great job with the limited '5 minutes' we were given!! The Board of Control did decide to kick this back to the Task Force to look over again, so hopefully that is a good sign for us!

D. Financial Director's Report

**Mrs. Holtz Reported:**

**Monthly Highlights:**

- Received the rest of the February municipality tax payments
- Staffing Report has been submitted
- Starting to work on the 22-23 Budget
- I recently attended the Federal Funding Conference, went the to M3 Compliance meeting, had my regional meeting and WASBO hosted their monthly money talk
- Next week I will be attending the Accounting Conference
- We received our insurance renewal - is on tonight's agenda for approval
- Online Lunch Account Deposits February - 22 families utilized it for a total of \$1,610
- Total Lunch meals is down 785 from last year at this time 02/2023: 2782, 02/2022: 3567
  - Breakfast - 02/2023: 637, 02/2022: 1390 (753)

<b>Hustisford School District Bank Accounts</b>	
<b>Hustisford State Bank</b>	
	<b>Balance as of</b>
<b>Checking / Savings Accounts</b>	<b>03/20/2023</b>
District Checking	\$ 160,165
Fund 10 - Money Market Account	\$ 1,413,408
Fund 41 - Money Market Account	\$ 9,346
Benefits Design Group Acct-FLEX	\$ 10,018
<b>Investment Accounts</b>	
1-year CD Maturity date 1/29/24	\$ 20,000
1-year CD Maturity date 7/5/23	\$ 5,000
<b>Loan Accounts</b>	
Loan - Bassett	\$ 88,428
Loan - Gym Improvements	\$ 48,573
<b>Local Government Investment Pool</b>	
Fund 10 Savings Acct 2	\$ 13,206

E. Superintendent's Report

**Mrs. Cramer Reported:**

- We have had 2 sets of tours so far in the district for the referendum. We have one more coming up this Saturday, March 25, from 9-11 am. The tours have been successful and well attended. We also added an additional open forum discussion on March 28 at 6 pm.

- Several board members and myself will be going to Faith Bible Alliance Church on Tuesday, March 21 at 6 pm for a presentation and to the Hustisford Fire Department meeting on March 22 at 7 pm.
- I had a Trailways Superintendent meeting on March 1. This meeting focused on the constitution and by-laws of the conference. This past year a group worked on updating and making some corrections within these documents. This was the first look that the superintendent group had at the updates. There was some great discussion. As an executive team member for the conference, I will be taking the discussion points back to the exec committee for review prior to the annual conference meeting in May where they will be up for a vote.
- I had a statewide WASDA meeting on March 15. The meeting covered legal updates and legislation. The focus was on some actions being taken by DPI on compliance and how they are overturning district level decisions due to legal errors. This is something being closely watched by many. This shows the importance of retaining legal counsel for issues that need to ensure that parameters are being met. The meeting also focused on Madison and the budget. The listening sessions for joint finance were posted. The first public hearing will be held on April 5 at the Waukesha County Expo Center. The second will be held on April 11 at UW-Eau Claire's Davies Student Center. The third will be held the following day on April 12 at the Wilderness Resort in the Wisconsin Dells. The final public hearing will be held on April 26 at Lakeland Union High School in Minocqua.
- Summer School registration is April 19 from 5-7:30. Summer Recreation registration along with Kids Club registration will all take place that evening. It will be held at JHE in the gym.
- 4K/5K Round Up is April 19 from 5-7:30. This is a time when families new to 4K or 5K can come in and tour and meet the teacher. We are doing this in conjunction with Summer School registration.
- Hopefully the weather has calmed down. It was an interesting month in February and March. Our partnership with the National Weather Service has really helped in the decision making process.
- There have been several recent WASB updates that have been very worthwhile. As board members, you receive this information and should take a look at some of the great offerings that they have.
- Jessica and I received our insurance renewals at a meeting in late February. The renewals are on the agenda for later this evening.
- Our appeal to WIAA in regards to football is being moved back to the committee level for reconsideration. Glen and Mike represented the Coop in Stevens Point. This is ok news, I have reached out to committee members to reiterate that we had been moved out of the Capital Conference after petitioning to do so and have heard that they are listening. We will hear a final verdict at the Annual WIAA meeting on April 14.
- Our membership audit documents have all been submitted. Thank you to Chris for her work on that.
- Thank you to Steve and John for their amazing discussion on Community Comment in regards to the referendum on March 10.
- A huge shout out to Sandra D's Bridal in Watertown. The shop donated about 20 brand new dresses for our prom closet. These dresses still have the tags on. Students will be allowed to try them on and utilize them for prom. There were so many beautiful options. I am working with the HS office staff to coordinate how to get dresses to kids. We truly live in an amazing extended community!
- Thank you to the board members who attended the Community Coffee events at Mocha Vino. Also, thank you to Rupert Chiropractic for sponsoring the events.
- Spring Break is next week. I am certainly wishing our staff a happy week full of relaxation and rejuvenation. Safe travels to all who are leaving the area.
- Mark Born is currently scheduled for March 31 at 8 am. There is a slight chance this will get rescheduled, but I will let you know by early in the week next week.
- It is a great day to be a Falcon! #HustyProud

## VIII. Board Development

A. Future Facility Planning – Heather Cramer reported that she and school board members attended 5 area town meetings, Lake Association and other area club meetings to answer questions that the community members may have regarding the referendum. There were also tables of information set up on the referendum at the Chili Cook Off and Basketball game.

Kramer Brothers and HSR were very good about getting information to us when we needed it.

There is a formal yes committee formed. They filed proper paperwork with the School Board Clerk and District Office.

March 28, 2023 at 6:00 p.m. Kramer Brother and HSR will be at the high school to answer any questions that the community members may have.

TMJ4 talked with Heather Cramer regarding the referendum and it was aired.

There are a lot of referendums in the state of Wisconsin that will be on the April 4, 2023 ballot.

If referendum passes, the next step will be to meet with HSR and Kramer Brothers to set-up a building structure. The yes committee brought forward the concept.

## IX. Committee Reports

Buildings and Grounds Committee – Mr. Bohonek updated the board on March 6, 2023

### **Buildings and Grounds Committee Meeting Minutes of Monday, March 6, 2023**

The **Buildings and Grounds Committee** of the Hustisford School District Board of Education met on Monday, March 6, 2023, at 4:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** John Bohonek, Chair; Kevin Muche, member; Heather Cramer, District Administrator; and Clint Bushey, MS/HS Principal

New Business:

- Maintenance Update –HS alarm system will be fixed in the upcoming weeks. The roof at the HS was patched after the heavy rain. Mrs. Cramer will contact the Village about the pot holes in the drives.
- April 2023 Referendum Discussion/Future Facilities Planning—The committee discussed the upcoming meetings and events that the board members and administration will be presenting at.
- HVAC Update—The new Air Dryer at the HS will be installed over spring break. Fixes for the HVAC are currently on hold unless they are imminent. The district has a meeting with Bassette in mid-April to reassess where we are at.
- Annual Maintenance for Key Fob System and Security Cameras—This maintenance will be scheduled for summer. The cost is \$500 total for both updates.

Policy and Personnel Committee – Ms. Malterer updated the board on March 6, 2023

### **Personnel and Policy Committee Minutes from Monday, March 6, 2023**

**Personnel and Policy Committee** of the Hustisford School District Board of Education met on Monday, March 6, 2023 at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, Superintendent of Schools

New Business:

- April 2023 Referendum Discussion/Future Facilities Planning—The committee discussed the upcoming engagement sessions throughout the community. The committee also discussed posting on social media. The district will have an upcoming post referring people to the website for information.
- Staffing Updates—There will be one staff position open that will have a resignation on the upcoming agenda.
- Summer School Registration—April 19 has been set for summer school registration from 5-7:30 at JHE.
- Field Trips—The committee discussed overnight field trips. The committee also discussed the direction that the district has taken in recent years. The committee discussed the differences in educational vs fun field trips as well as multi-day field trips for bigger events and educational experiences.

Business and Finance Committee: Mr. Weinheimer updated the board on March 7, 2023

### **Business and Finance Committee Meeting Minutes of Tuesday, March 7, 2023**

The **Business and Finance Committee** of the Hustisford School District Board of Education met on Tuesday, March 7, 2023, at 4:00 p.m., in the District Office at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** Steve Weinheimer, Chair; Lisa Bosse, Member; Heather Cramer, District Administrator; and Jessica Holtz, Director of Financial Services.

New Business:

- Budget Update—Mrs. Holtz indicated that all tax payments have arrived in the district. The district had a 4.5% health insurance increase for next year. The district did not see an increase for any other insurances.
- April 2023 Referendum Discussion/Future Facilities Planning— The committee discussed the upcoming opportunities that the board has to provide information to various entities in regards to the referendum.
- 23-24 Budget—Mrs. Holtz provided information in regards to CPI. We are currently waiting on information on the state budget to help with decision making for next year.
- Staffing Updates—Mrs. Cramer updated that there is one known resignation that will be on the board agenda in March.

Curriculum and Technology Committee – Mr. Thimm updated the board on March 7, 2023

### **Curriculum and Technology Committee Minutes of Tuesday, March 7, 2023**

The **Curriculum and Technology Committee** of the Hustisford School District Board of Education met on Tuesday, March 7, 2023 at 5:00 p.m., in the office conference room at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034

**Present:** Brian Thimm, Chair; Fred Miller, Director of Technology; Heather Cramer, Superintendent; and Steve Weinheimer, Member.

- Technology Update—Mr. Miller indicated that the new Chromebooks that were ordered have arrived. He also indicated that he ordered the cases for them. ACT did not happen due to technical issues, but is scheduled for the following day. The district is working through some phone issues that deal with the answering service and transferring messages. Fred is working to get this resolved.

- April 2023 Referendum Discussion/Future Facilities Planning—
- 2023 Summer School—Mrs. Cramer provided an update that planning continues. Registration will be on April 19 from 5-7:30.
- Annual Maintenance for Key Fob Update and Security Camera Update—Mrs. Cramer scheduled this update for the summer. This is an update on each that should be done annually. The security camera update has been done annually, the key fob update has not.
- Cases for Chromebooks—Mr. Miller ordered the cases for the new Chromebooks.
- Filed Trips—The committee discussed field trips at both levels. The committee discussed past and current field trips. The committee also discussed types of field trips and overnight field trips.

X. Old Business N/A

XI. New Business

A. Business and Finance:

1. Resolution #2152: Approval of Health, Dental, Vision, Life, and Long-Term Disability Insurance Renewals for 2023-2024

A motion was made by Steve Weinheiner and seconded by Lisa Bosse to approve the following resolution:

Approval of Health, Dental, Vision, Life, and Long-Term Disability Insurance Renewal for  
2023-2024  
School Board Resolution  
#2152

BE IT RESOLVED, that the Board of Education of the Hustisford School District does hereby approve the district following insurance renewals for the 2023-2024 school year:

HEALTH INSURANCE:

Provider: WCA Group Health Trust  
Premium for Single Plan: \$1,146.66  
Premium for Family Plan: \$2,591.43

Percent Increase from 2022-2023—4.5%

DENTAL INSURANCE:

Provider: Delta Dental  
Premium for Single Plan: \$44.12  
Premium for Family Plan: \$113.95

Percent Increase from 2022-2023—0%

VISION INSURANCE:

Provider: Delta Vision  
Premium Single Plan: \$10.05  
Premium Family Plan: \$25.01

Percent Increase from 2022-2023—0%

This election is 100% employee paid

LONG-TERM DISABILITY AND LIFE INSURANCE:

Provider: The Standard  
Premium Increase: 0% from 2022-2023

Monthly District Level Premium approximately \$1400 —This is the amount for the district per month as the amount paid per employee varies



Motion passed 7-0 by roll call vote.

B. Personnel and Policy: N/A

C. Curriculum and Technology: N/A

D. Buildings and Grounds: N/A

**XII. Informational/Discussion Item**

**a. Tentative/Suggested Meetings/Events:**

- *Buildings/Grounds – Monday, April 10, 2023, at 4:00 p.m.*
- *Policy/Personnel – Monday, April 3, 2023, at 4:00 p.m.*
- *Business/Finance – Tuesday, April 4, 2023, at 4:00 p.m.*
- *Curriculum/Technology – Tuesday, April 4, 2023, at 5:00 p.m.*
- *April Regular Board Meeting: Monday, April 24, 2023, at 6:30 p.m.*

**XIII. Closed Session:**

The board will enter into closed session pursuant to Wisconsin Statute 19.85(1) (b) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

**Staffing 2023-2024  
Compensation 2023-2024**

A motion was made by Brian Thimm and Seconded by Kevin Muche to enter closed session.

Motion passed 7-0 by Roll Call vote.

**XIV. Return to Open Session**

A motion was made by Tracy Malterer and seconded by Brian Thimm to return to open session.

Motion passed 7-0 by Voice Vote.

**XV. Motion to Adjourn**

A motion was made by Steve Weinheimer and seconded by Kevin Muche to adjourn at 8:35 p.m.

Motion passed 7-0 by Voice Vote.

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Christine Kuehl – Recorder

Tracy Malterer – School Board Clerk

Minutes Approved April 24, 2023